

Pulaski Public Library Board Minutes  
November 9, 2021

Present: Roy Randall, Roy Hunt, Robin Longley, Nancy Lichtenstein, Bridget Collins, Mary Williams, Nikole Ives – Library Director.

Absent: Ken Isgar.

Visitor(s): Jan Tighe.

President Roy Randall called the meeting to order at 4:02 p.m.

A motion to approve the agenda was made by Nancy Lichtenstein. It was seconded by Robin Longley, voted upon, and carried.

Public Comments: Mayor Tighe stated that the library now has a separate checking account from the village.

Minutes: A motion was made by Mary Williams to accept the minutes of the October 12, 2021 meeting. It was seconded by Roy Randall, voted upon, and carried.

Treasurer's report: A motion was made by Roy Randall to table the treasurer's report until more information is provided by the village. It was seconded by Nancy Lichtenstein, voted upon, and carried.

Bills to be Paid: A motion was made by Robin Longley to approve payment of the bills. It was seconded by Mary Williams, voted upon, and carried.

Director's Report:

- The only items we are missing on our website from the Compliance Initiative are our budget and long-range plan. Since we have until December 31 to post it, the Director will observe what other libraries include in their online budget and model ours after that. The long-range plan is in progress.
- Since magazine circulation is non-existent, the Director proposed using the money budgeted for magazines in other areas. A search of the history of the trusts which have provided the monies for the magazines will be completed before any allocations are made.
- Yoga is now offered in the library Thursday nights from 5:30-6:30. The first class went well.
- Light Up Pulaski is scheduled for Sunday, December 5<sup>th</sup> from 10-3. The library will have a table at the Masonic Temple giving out make your own Christmas ornament kits and Christmas books for kids. The Friends paid for the kits and will be raffling off gas cards.
- The new circulation desk should be here this month. The Director proposed selling some of our surplus tables. The mayor suggested submitting them to a municipal auction.
- We have enough budgeted for overtime and substitutes to cover the minimum wage increase.
- A change in employee insurance resulted in the village making an error which they will correct by returning money to the account. We need to move money into our Hospital/Medical Insurance line item on the budget.
- NCLS is hosting an event for trustees on December 14 at 5:00 p.m., the date of our next meeting. Would we like to move our meeting to 3:30?

Robin Longley made a motion to move \$4000.00 from the Contingent line to the Hospital/Medical insurance line of the budget to cover the cost of health insurance. It was seconded by Nancy Lichtenstein, voted upon, and carried.

Friends report: The Merry Go Round theater is returning under a new name. They are awaiting information on the programs. The Friends hope to organize a Bingo marathon for next year as a fundraiser. They will be in attendance at Light Up Pulaski to help the library with the kit and book distribution.

Old Business: The library logo has been approved. We are awaiting the bill from the designer. She has released all of the marketing images.

New Business: A letter will be sent shortly to the school requesting the tax money. The minimum wage increase in December will be to \$13.20. Roy Randall made a motion to move our next meeting to 3:30 to allow attendance at the NCLS event for Trustees. Robin Longley seconded the motion. It was voted upon and carried. The Board accepted Mary Williams resignation with regret and thanked her for her service. Bridget Collins accepted the role of secretary to the board.

The next meeting will be Tuesday, December 14, 2021 at 3:30 p.m.

President Roy Randall asked for a motion to adjourn the meeting. Mary Williams made a motion to adjourn the meeting at 4:29 p.m. It was seconded by Roy Hunt, voted upon, and carried.

Respectfully submitted,  
Mary Williams  
Secretary