

By-Laws
Pulaski Public Library

Revised and approved by the Library Board of Trustees on April 13, 2021.

Article I - Board of Trustees

1. The Pulaski Public Library Board of Trustees shall consist of 7 trustees.
2. The term of office shall be 5 years with the terms to be staggered.
3. Vacancies among the trustees shall be filled by a recommendation of a majority of the trustees to the village board.

Article II — Officers

1. The officers of the Board shall be a president, a vice-president, and a secretary with the Village (Clerk serving as the treasurer).
2. All officers all have the usual powers associated with their office.
3. Election of officers of the board shall be held at the June meeting.

Article III — Meetings

1. Regular meetings shall be held each month at dates and times to be established by the board at the beginning of the fiscal year. Meetings may be postponed or the president may cancel a meeting if a quorum cannot be in attendance.
2. Special meetings shall be held at the call of the president or any 4 trustees.
3. A majority of the board still constitute a quorum.
4. The order of business shall be as follows:
 - a. Roll call
 - b. Review of minutes of previous meeting
 - c. Financial report and approval of expenditures
 - d. Reports of the Library Director
 - e. Reports of standing committees
 - f. Reports of special committees
 - g. Nomination and elections, if any
 - h. Correspondence and communications
 - i. Unfinished business
 - j. New business.
 - k. Adjournment
5. Vacancies among the officers shall be filled at an election at a regular

Meeting, and a majority vote of the trustees shall be necessary to an election.

Article IV — Committees

1. The following will be standing committees:

Public Relations
Budget and Finance

2. The president of the board shall appoint all committee members.
3. Ad hoc committees may be appointed by the president with the approval of the board. Non-board members may be appointed to such committees to bring special capabilities for the resolution of concerns confronting the committee.
4. All committee actions are subject to approval by a majority of the board.

Article V — Library Director

1. The board shall appoint a qualified library director who shall be the executive and administrative officer of the library.
2. The director shall be held responsible for the proper performance of duties as spelled out in the job description provided by the board.
3. It shall be the duty of the director to attend all meetings of the board, including budget meetings, or public meetings where action may be taken affecting the interests of the library. The director shall have the right to speak on all matters under discussion at board meetings, but shall not have the right: to vote thereon.

Article VI - Amendments

1. These by-laws may be repealed, amended or added to by a majority vote of the whole board at a regular meeting. Such action may be taken, however, only after the substance of the proposed appeal, amendment, or addition has been presented in writing at a prior regular or special meeting, and notice thereof has been given in the notice of the meeting at which it is to be considered.