

Pulaski Public Library Board Minutes
April 13, 2021

Present: Roy Randall, Roy Hunt, Nancy Lichtenstein, Bridget Collins, Robin Longley, Mary Williams, Nikole Ives – Library Director.

Absent: Ken Isgar

Visitors: Jan Tighe, Elizabeth Woods.

President Roy Randall called the meeting to order at 4:01 p.m.

A motion was made by Mary Williams to approve the agenda. It was seconded by Robin Longley, voted upon, and carried.

Public comments: None.

Minutes: A motion was made by Roy Randall to approve the minutes of the March 9, 2021 meeting. It was seconded by Nancy Lichtenstein, voted upon, and carried.

Treasurer's report: A motion was made by Nancy Lichtenstein to approve the March treasurer's report. It was seconded by Roy Hunt, voted upon, and carried.

Bills to be paid: A motion was made by Mary Williams to approve payment of the bills. It was seconded by Robin Longley, voted upon, and carried.

Director's report:

- Nikole reported on the purchase of museum passes to The Children's Museum of Oswego and the Adirondack Experience.
- Screen free week was a success. Extra activity kits needed to be made due to their popularity. Thank you to the Friends of the Library for their donation to cover the cost. In addition, four story hour kits went out and extra appointments were made.
- Nikole proposed the purchase of three additional arm chairs for the window seating area. The Friends expressed interest in purchasing one. Further cost comparisons will be made and she will return to the board with more information.
- Thank you to the Friends for an additional \$500 for books.
- The new website is up and running.
- Nikole contacted a company in Syracuse that could create a new logo for the library. She will seek out other possible companies for cost comparison and report back.

Friends' report: The Friends met April 7. They have restructured the book money payments to the library and they will occur quarterly. Due to the cost of insurance for outside programs, no programs will be scheduled this year. They meet again May 5.

Old business: The library budget is complete and the village anticipates the overall budget will be approved by the May deadline.

New business: A motion was made by Roy Randall to approve the pandemic policy and reopening plan, the Board of Trustees and employee conflict of interest policy, the library bylaws, the circulation and interlibrary loan policy, the computer use policy, the library closing policy, the patron responsibility policy, the sexual harassment policy, the service animal policy, the whistleblower policy, the wireless internet access policy, and the volunteer policy. It was seconded by Bridget Collins, voted upon, and approved.

Nikole presented her reopening plan. The library would be open starting April 19 at half the regular operating hours. No appointments would be necessary. Curbside pickup would still be available. No overdue fees will be assigned until the pandemic is over. June 1 the library will return to full operating hours. She will be contacting volunteers to see who wants to return.

A motion was made by Roy Randall to approve the resolution for reopening. It was seconded by Roy Hunt, voted upon, and carried.

Roy Hunt accepted the position of Vice President of the board.

The next meeting will be May 11, 2021 at 4 p.m.

Roy Hunt made a motion to adjourn the meeting at 4:50 p.m. It was seconded by Robin Longley, voted upon, and carried.

Respectfully submitted,

Mary Williams