

Pulaski Public Library Board Minutes

July 14, 2020

Present: Roy Randall, Warren Leib, Robin Longley, Bridget Collins, Nancy Lichtenstein, Roy Hunt, Mary Williams, Nikole Ives – Library Director.

Visitors: Lynn Brodeur, Jan Tighe, Elizabeth Woods.

President Roy Randall called the meeting to order at 4:01 pm.

A motion to approve the agenda was made by Mary Williams. It was seconded by Warren Leib, voted upon, and carried.

Public comments: Jan Tighe said the budget had been approved. Parts for the HVAC unit have been ordered and work will commence when the parts arrive.

Minutes: A motion was made by Roy Randall to accept the minutes of the June 9, 2020 meeting. It was seconded by Robin Longley, voted upon, and carried.

Treasurer's report: \$11,000 out of this year's budget was added to LL 7410.423 to cover our portion of the cost for the HVAC. A motion was made by Warren Leib to approve the May treasurer's report. It was seconded by Nancy Lichtenstein, voted upon, and carried. A motion was made by Robin Longley to approve the June treasurer's report. It was seconded by Roy Hunt, voted upon, and carried.

Bills to be paid: A motion was made by Warren Leib to approve payment of the bills. It was seconded by Bridget Collins, voted upon, and carried.

Director's report: Nikole Ives reported:

- She has been trained in Workflows by NCLS and will continue with more training.
- She has been in contact with Angela Newman and she looks forward to a new website company to improve our website.
- She has been reviewing past bills. Toshiba and Eastern Copier are being sorted out. A previous contract with McNaughton has been cancelled.
- She received clarification on the Shield Act and explained that volunteers can work at the desk with proper training.
- Curbside pickup will begin July 21 with limited hours. It will be evaluated after a week or so. Announcement of curbside pickup will be posted on the South Park sign, Facebook, the library website, and the sandwich board.
- Since the summer reading program wasn't feasible at this time, she is looking to the fall to work with the school to coordinate reading activities.
- She is developing a plan for when we do reopen.

Roy Randall made a motion to approve the curbside pickup. It was seconded by Roy Hunt, voted upon, and carried.

Friends report: Elizabeth Woods wanted to welcome Nikole Ives on behalf of the Friends of the Library. They meet again in September.

Old Business: The heat pump cost and the fund balance provided by the Village was reviewed.

New Business: Robin Longley made a motion to approve Nikole Ives as Library Director. It was seconded by Warren Leib, voted upon, and carried. Curbside pickup was welcomed.

The next meeting will be Tuesday, August 11, 2020 at 4 pm.

President Roy Randall asked for a motion to adjourn the meeting. Nancy Lichtenstein made a motion to adjourn the meeting at 4:55. It was seconded by Bridget Collins, voted upon, and carried.

Respectfully submitted,

Mary Williams
Secretary